

2012 Training Mandate – Administrators and Lodge Officers

Training mandate, why? Why, because we care.

- We want you and your Lodge to survive and thrive.
- We want your Officers to know how to protect themselves and the Lodge.
- We want you to be knowledgeable of your duties and responsibilities as well as those of the other Officers.
- We want you to be proud of your Lodge and all it represents to you, your members, Mooseheart, Moosehaven and the community.

Administrators

Effective January 1, 2012 all Administrators are required to attend Administrator School, three-day training, as well as the two-day hands on technical training course (2-HOTT), which is a prerequisite to the Administrator School. Existing Administrators will have three years to complete this training if they have not already attended. New Administrators must complete this training prior to or within six months of taking office. All who attended this training in 2011 will be certified for three years from the date that they attended training. It is the Administrator's responsibility to ensure that there is no gap in certification while he is in office and he is required to attend every three years. Those who fail to comply will not be allowed to serve as Administrator.

Lodge Officers

Effective May 1, 2012 all elected Lodge Officers, including Administrators, are required to attend the Lodge Leadership & House Committee one-day training. All Officers must attend this training prior to or within 60 days of taking office. All who attended this training in 2011 will be certified for three years from the date that they attended training. It is the Officer's responsibility to ensure that there is no gap in certification while he is in office and he is required to attend every three years. Those who fail to comply will not be allowed to serve as Officers.

All Course Schedules are online on the Moose International website at www.mooseintl.org under the Education and Training WebPages.

There is no need to wait until you are elected to attend training as training is offered year round. Please plan ahead so that you are prepared to take office in the event that you are offered the opportunity.